



APPLICATION FOR SUMMER STAFF

PLEASE RETURN TO:

1438 Sheridan Road NE, Atlanta, GA 30324
770-483-2225 • www.campwestminster.org
director@campwestminster.org

The purpose of Camp Westminster is to promote both the Gospel of Jesus Christ and the personal growth of the individual Christian, with the emphasis on youth, in a fun and safe environment.

Name: _____

E-Mail Address: _____ Social Security #: _____

Permanent Address: _____ Current Address: _____

City/State/Zip: _____ City/State/Zip: _____

Home Phone: (____) _____ Cell Phone: (____) _____

Emergency Contact & Phone #: _____

Driver's License #: _____ Issuing State: _____

Gender: _____ **Age:** _____ **Marital Status:** _____ **Shirt Size:** _____ **Date of Birth:** ____/____/____

Position applying for: (Rank at least two, in order of preference)

*** PLEASE SEE LAST PAGE FOR JOB DESCRIPTIONS ***

_____ Senior Counselor	_____ Wrangler	_____ Admin Assistant
_____ Junior Counselor	_____ Media Specialist	_____ Other _____
_____ Work Crew	_____ Ropes Specialist	

Please explain your choice of positions and why you've ranked them in the order you have: _____

Are there any reasons you may have difficulty in performing any of the essential functions of the job for which you have applied? Yes No If yes, please explain: _____

High School: _____ Graduated: _____

Address: _____

College: (if applicable) _____ Graduated: _____

Address: _____

Major: _____ Yrs. In College: _____

Church you attend: _____ Yrs. at Church: _____

Organizations, both Christian and non-Christian, you are involved with: _____

Employment History

Please list your most recent employment first. We reserve the option to contact these employers.

1. Company Name: _____ Position: _____

Address: _____ Dates Employed: _____

Reason for leaving: _____

Name of supervisor: _____ Telephone: _____

Supervisor's E-mail: _____

2. Company Name: _____ Position: _____

Address: _____ Dates Employed: _____

Reason for leaving: _____

Name of supervisor: _____ Telephone: _____

Supervisor's E-mail: _____

3. Company Name: _____ Position: _____

Address: _____ Dates Employed: _____

Reason for leaving: _____

Name of supervisor: _____ Telephone: _____

Supervisor's E-mail: _____

Background

You must complete all the following questions and the inserted Release Form to be considered for employment.

How long have you lived at your present address? _____

If applicable, please give your previous addresses for the last 5 years. _____

Has your driver's license ever been suspended or revoked? Yes No

Have you ever used illegal drugs? Yes No

Have you been convicted of a criminal offense or do you have criminal charges pending? Yes No

Have you ever been charged with neglect, abuse, or assault? Yes No

Have you ever been convicted or accused of mistreatment, neglect, abuse, or attempted or actual sexual molestation of a minor? Yes No

Have you ever been disciplined, discharged or asked to resign from any job for misconduct, immoral behavior, or violation of work standards? Yes No

If you responded "yes" to any of these questions, please use a separate sheet of paper to describe the circumstances in detail.

Activities Survey

Do you have any of the following...

1. A Lifeguarding certification? Yes No Expires? _____
2. A WSI, LGI, LGT, or LTC? Yes No Which? _____ Expires? _____
3. Any nursing, first aid, CPR training? Yes No What? _____
4. Any outdoor education skills and/or scouting experience? Yes No Rank achieved? _____
5. Any ropes course / rock climbing experience/training? Yes No Expires? _____
6. Any experience or certifications in horsemanship? Yes No Expires? _____
7. Any other certifications? Yes No What? _____

Would you be willing to attend a certification course if necessary? Yes No

Please attach photocopies of all certifications.

Activities Inventory

Please indicate your interest and/or ability in the following activities according to the following scale:

1= Highly Skilled: could organize, coach, and teach without assistance.

2= Moderately Skilled: basic knowledge, could assist with teaching.

3= Recreational: minimal knowledge, but interested in learning

- | | |
|-----------------------------------------------------|---------------------------------------------|
| ___ Canoeing/Kayaking | ___ Sign Language |
| ___ Arts & Crafts pottery, painting, leather, etc.) | ___ Group Games |
| ___ Dance: type _____ | ___ Lifeguarding |
| ___ Fishing | ___ Swimming |
| ___ Horsemanship | ___ Outdoor Skills/Orienteering/Backpacking |
| ___ Music/Instruments: which _____ | ___ Photography |
| ___ Journalism/Newspaper | ___ Cooking |
| ___ Paintball | ___ Basketball |
| ___ Drama & Skits | ___ Volleyball |
| ___ Singing/Leading Singing | ___ Soccer |
| ___ Ropes Course (High, Low, Climbing Tower) | ___ Archery |
-
-

Questionnaire

(Please be thoughtful and specific in your answers.)

Why do you want to work at Camp Westminster? _____

Have you ever been to or worked at a summer camp? If yes, where? _____

What do you consider to be your strongest qualities? Weakest qualities? _____

How would you describe your ability to work with other people? _____

What is your view of how people should relate to those in authority over them? How have you lived this out, specifically with regard to your parents, teachers, supervisors, or spiritual leaders? _____

Do you enjoy working with children? What sort of experiences in this area have you had? _____

What in your life has prepared you to be a successful camp counselor? _____

Describe your experience with Jesus Christ and how you came to faith in him. _____

Please read our included Statement of Faith carefully. Do you have any questions or disagreements? If so, please explain here. _____

Are you willing to share your testimony of faith in Jesus with both campers and staff? Yes No

Are you available to work the entire camping season? Yes No

Can you demonstrate and maintain enthusiasm, even when your responsibilities become routine? Yes No

If applying for Senior Counselor, are you available to attend a weekend training session at Camp Westminster during the month of April? Yes No

Please indicate the conviction you have regarding your own behavior with respect to the following activities by circling one or more of the words that follow.

Drinking alcoholic beverages:	<i>Acceptable</i>	<i>Moderately Permissible</i>	<i>Unacceptable</i>	<i>Confidential</i>
Smoking:	<i>Acceptable</i>	<i>Moderately Permissible</i>	<i>Unacceptable</i>	<i>Confidential</i>
Illegal drugs:	<i>Acceptable</i>	<i>Moderately Permissible</i>	<i>Unacceptable</i>	<i>Confidential</i>
Pre or extra-marital sex:	<i>Acceptable</i>	<i>Moderately Permissible</i>	<i>Unacceptable</i>	<i>Confidential</i>
Homosexuality:	<i>Acceptable</i>	<i>Moderately Permissible</i>	<i>Unacceptable</i>	<i>Confidential</i>
Pornography:	<i>Acceptable</i>	<i>Moderately Permissible</i>	<i>Unacceptable</i>	<i>Confidential</i>

In a few words, describe your understanding of the following subjects.

God: _____

Jesus Christ: _____

Holy Spirit: _____

Bible: _____

Sin: _____

Essentials for Salvation: _____

Statement of Faith

1. The Bible is the inspired Word of God, absolute in its authority, complete in its revelation, final in its content, and without any errors in its teaching; the supreme authority in all matters of faith and conduct. The sixty six books of the Old and New Testaments comprise the entire Holy Scriptures.
2. God is a Spirit, infinite, eternal, and unchangeable, in his being, wisdom, power, holiness, justice, goodness, and truth. God is One God, Who reveals Himself in three Persons: Father, Son and Holy Spirit
3. All men in their natural state are lost, alienated from God, spiritually dead and subject to God's wrath and condemnation.
4. Salvation is only by grace, a free gift of God, through faith in the Lord Jesus Christ, who died for our sins according to the Scriptures. His sacrificial death was a substitutionary atonement for the sins of all who receive him, providing redemption from the guilt, penalty and power of sin.
5. Jesus Christ is the Son of God and Son of man, was born of a virgin, and is Himself very God. He lived a sinless life, was crucified, died and was buried. The third day He arose from the dead and ascended into heaven. Jesus Christ will come again to earth the second time, personally, bodily and visibly.
6. The Scriptures declare the deity and personality of the Holy Spirit, who indwells and works in the believer.
7. The Holy Trinity - consisting of God the Father, God the Son, and God the Holy Spirit - is the only divine being, and therefore the only one worthy of our praise, worship, and devotion.
8. There is one holy, universal church, which is the body of Christ, and to which all true believers belong. The local visible church is the means through which believers serve and are nourished through teaching and the sacraments.
9. Our Lord Jesus rose from the dead in the same body that was laid to rest in the tomb. The bodies of all believers who die will be raised from the dead and they will receive an incorruptible body and dwell with God in everlasting joy.
10. Christians, born of the Spirit, are to live the new life in the present power of the Spirit. The Christian's responsibility, and his normal attitude of life, is to yield himself to God, trusting God to keep him.

Personal Statement

Recognizing that Christian camping, while exceedingly enjoyable and fun, involves serious responsibilities and multiple opportunities for a staff member, I hereby promise that, if I am accepted to serve on this year's staff, I will conduct myself at all times as a true representative of Jesus Christ (see Colossians 3:17). I will cheerfully carry out, to the best of my ability, the duties assigned to me by my leaders, will be punctual, and at all times seek to promote and heighten the physical, mental, and spiritual well-being of each camper and counselor.

By God's grace it shall be my chief end at Camp Westminster to glorify Him alone. It is my earnest desire to be instrumental in pointing and leading young people to the Person of the Lord Jesus Christ, who alone is mighty to save!

In addition, the facts I have given in this application are true and complete to the best of my knowledge. I authorize Camp Westminster and its agents to investigate those facts, and to contact any individuals or organizations (including schools and employers) and obtain from them any information about me, and release Camp Westminster and those contacted from liability for actions or failure to act in the course of obtaining or giving that information.

I understand that, if hired, my commitment would be for the entire summer camping season. As summer camp is a full-time ministry, I agree to notify Camp Westminster of any personal appointments or schedules that might take me away from my Camp responsibilities *prior* to accepting employment.

(Signature)

(Date)

References

Please list three references (teachers, supervisors, adult friends/coworkers, etc...). References should not be related to you, must be 21 years or older, and one must be an ordained minister. Enclosed are 3 reference forms; please give them to your references and have them sent in to us. You will not be considered for employment until all references have been received.

1. Name: _____ Telephone: _____
Address: _____ City: _____ State: _____ Zip: _____
Relation to you: _____ E-mail: _____

2. Name: _____ Telephone: _____
Address: _____ City: _____ State: _____ Zip: _____
Relation to you: _____ E-mail: _____

3. Name: _____ Telephone: _____
Address: _____ City: _____ State: _____ Zip: _____
Relation to you: _____ E-mail: _____

NOTE: Because all Camp positions require working in close, sensitive contact with minors (children under the age of 18), your submission of this application gives us your authorization to check your references, driver's records, and criminal records.

Suggest a Friend

Know anyone who would make a great camp counselor?

Name: _____ Relation to you: _____
Address: _____
Phone #: _____ Cell #: _____ E-mail: _____

Name: _____ Relation to you: _____
Address: _____
Phone #: _____ Cell #: _____ E-mail: _____

Senior Counselor

(Must have completed one year of college.) A minister to children both in the gospel of Jesus Christ & discipleship. Equipped with the sincere desire to spend a long summer in 24-hour-a-day ministry. Willingness and the maturity to enthusiastically and creatively lead kids into the daily programming of our summer sessions and work arm-in-arm with other Senior Counselors. Absolutely & completely given over to the reformed & transforming grace of God. Known to 'walk with Him.' **Responsibilities include** managing a cabin of up to 10 campers each week, leading Bible studies, filling out reports on each camper; staffing the daily activities.

Junior Counselor

(Must be 16 years old.) Desires to learn the adventures of ministering to children. Eager to discover God-given talents and apply them in a real world missions environment. Energetic & excited about his/her love for Jesus Christ, and willing to put all aside in a tough summer of loving kids with total abandonment. Easily connects with kids, and can maintain high energy levels & intense creativity, especially for our Day Camp children. **Responsibilities include** managing groups of Day Campers (up to 10), leading Bible studies and filling out reports on these campers; assisting Sr. Counselors with their cabins; assisting with activities.

Work Crew

(Must be 18 years old.) Enjoys the hands-on ministry of serving others. Eager to learn the crucial importance of keeping Camp going through projects & working where needed to enable the gospel of Jesus Christ to effectively be given to children. Desires to grow in their faith and be mentored. **Responsibilities include** grounds & facilities maintenance; property improvement projects.

Wrangler

(Must be 18 years old.) Mature & can handle the huge task of teaching kids how to truly experience horses. Should have a background with equestrian and/or barn management. Endlessly & tirelessly energetic 23 ½ hours a day, completely given over to showing kids God's grace through the use of a horse. **Responsibilities include** maintenance of stable & riding areas; feeding & caring for horses; teaching riding classes & leading trail rides. MUST attend a certification clinic in the spring.

Admin Assistant

(Must meet Senior Counselor Requirements.) Desires to further the ministry of Camp Westminster by helping it run more efficiently. Mature, organized, and willing to help when needed. Should be comfortable working with computers, have a good knowledge of Microsoft Word & Excel, and possess cheerful, professional phone skills. **Responsibilities include** working in the Camp office, assisting the Office Administrator with registrations, camper mail, weekly reports, and phone calls; assisting with Camper Check-in on Sundays.

Ropes Specialist

(Must have completed one year of college.) A mature believer who knows what it's like to hang out on the edge for the Gospel. Equipped with the working knowledge of a rope & climbing course and its equipment, and certified to make our course a huge impact in the lives of kids without allowing them to 'impact'. Methodical & observant, careful to inspect equipment and oversee support staff. **Responsibilities include** overseeing the Ropes & Challenge courses, enforcing proper safety rules; regular inspections & maintenance of climbing wall & ropes equipment. MUST attend a ropes certification course prior to staff training.

Media Specialist

(Must be 18 years old.) The direct link between Child, Parent, & Camp. Able to effectively and efficiently collect great digital photos of everyday camp experiences and share them on the Web and in daily vespers slideshows. Can make a kid feel like a million bucks when their photo comes to life on big screen. Provides the memories for kids years from now that they indeed made a decision for Jesus Christ during the Summer of . . . **Responsibilities include** taking pictures daily & managing other staff photographers; daily posting of photos on camp website; daily preparation of photo slideshow for vespers; daily running of audio/video for vespers and other programs; taking weekly group photo and ordering copies from photo service; preparing & duplicating weekly photo CD for campers.



REFERENCE QUESTIONNAIRE

Confidential

_____ has applied to work on staff this summer at Camp Westminster as a _____. This person has given your name as a reference who could evaluate his/her past performance as well as potential for the above position. Please give careful consideration to the ratings below, and remember that it will be an exceptional person who ranks high in all categories. Please call (770) 483-2225, email director@campwestminster.org, or check out our web page at www.campwestminster.org if you have any questions. Thank you very much for your cooperation.

Objective Rating

Please check the adjective that most accurately describes the applicant's habitual behavior

	Very Poor	Poor	Average	Good	Excellent	No knowledge
Leadership	—	—	—	—	—	—
Cooperation with others	—	—	—	—	—	—
Attitude	—	—	—	—	—	—
Flexibility	—	—	—	—	—	—
Responsibility	—	—	—	—	—	—
Punctuality	—	—	—	—	—	—
Emotional Maturity	—	—	—	—	—	—
Spiritual Maturity	—	—	—	—	—	—

Narrative Rating

Please briefly state specific instances in which you have observed the applicant's behavior as it applies to any of these items. If you have no knowledge, please say so. Please write as legible as possible.

- A. Do you think this individual would make a good camp counselor?
 Yes No Why or why not? _____
- B. Would you be willing to have your child under his/her supervision for a period of weeks in a camp situation?
 Yes No Why or why not: _____
- C. Describe this individual's ability to lead campers in devotionals, worship, and spiritual growth:

- D. Is this individual dependable? Can he/she be relied upon? _____
- E. Does this individual weaken in the absence of authority? _____
- F. How does this individual react in situations of stress, i.e., make decisions? _____

How long have you known the applicant? _____ What is your relationship to him/her? _____

Have you seen him/her in a leadership role with children or teens? Yes No
If so, what? _____

Printed Name _____ Occupation _____

Phone Number: _____ E-Mail: _____

Signed _____ Date _____

Please return promptly to: Camp Westminster, 1438 Sheridan Road NE, Atlanta GA 30324

RELEASE FORM

I hereby authorize Camp Westminster, a division of Westminster Presbyterian Church, Atlanta, GA, its agent, DAC Services, or other information providers, to receive any criminal history record, school record, and other information pertaining to me which may be in the files of any state or local criminal justice agency.

Full name printed: _____

Address: _____

Sex Race DOB SS#

Signature: _____

Date: _____

Please attach a photocopy of your driver's license (or other photo ID) and your Social Security card.